

**MINUTES OF THE REGULAR MEETING OF THE
BOARD OF PUBLIC WORKS AND SAFETY OF THE CITY OF JASPER
NOVEMBER 10, 2015**

The Board of Public Works and Safety of the City of Jasper, Indiana, met in regular session on Tuesday, November 10, 2015, in the Council Chambers of City Hall located at 610 Main Street.

CALL TO ORDER

Presiding Officer Mayor Terry Seitz called the meeting to order at 8:00 a.m.

ROLL CALL

Clerk-Treasurer Juanita S. Boehm called the roll:

| | |
|-----------------------------|---------|
| Mayor Terry Seitz | Present |
| Board member Timothy Bell | Present |
| Board member David Prechtel | Present |

Also present were Police Chief J. Michael Bennett, Street Commissioner Raymond Eckerle, City Engineer Chad Hurm, Personnel/Safety/Loss Control Director Cale Knies, Fire Chief/Code Enforcement Officer Kenneth Hochgesang, Director of Community Development and Planning Darla Blazey, City Attorney Renee Kabrick, and Clerk-Treasurer Juanita S. Boehm.

Clerk-Treasurer Boehm announced that in order to have a quorum for the meeting, a majority of the board members must be present. All three board members were present, which is a majority; therefore, there was a quorum for the meeting.

PLEDGE OF ALLEGIANCE

Mayor Seitz invited all those present to join him in reciting the Pledge of Allegiance.

APPROVAL OF THE MINUTES

The board members examined the minutes of the regular meeting held on October 27, 2015. Thereafter, a motion was made by Timothy Bell and seconded by David Prechtel to accept the minutes. Motion carried 3-0.

CLAIMS

Board members reviewed the claims from October 9, 2015 through November 5, 2015. Thereafter, a motion was made by David Prechtel and seconded by Timothy Bell to approve the claims as presented. Motion carried 3-0.

SANTA CLAUS IS COMING TO TOWN

Nancy Eckerle with the Jasper Chamber of Commerce and representing the Greater Downtown Jasper Business Association said they are sponsoring the annual Santa Claus is Coming to Town event on Friday, November 27, 2015. The event was normally held on Thanksgiving eve. She said Santa will be at the 6th Street Fire Station from noon to 1:00 p.m. at which time he will board a fire truck

and parade to the west side of the Square. Instead of lighting the Christmas tree, a contest winner will open the door so Santa can step inside his house and greet children.

CARRIAGE RIDES

Nancy Eckerle with the Jasper Chamber of Commerce and representing the Greater Downtown Jasper Business Association asked permission to use certain City streets for carriage rides during O'Tannenbaum Days on Friday, December 4, 2015 from 5:30 p.m. to 8:00 p.m.; on Saturday, December 5, 2015 from noon to 4:00 p.m. and on Sunday, December 6, 2015 from noon to 3:00 p.m. The route begins in front of city hall, travels north on Main Street, east on 9th Street, south on Jackson Street, west on 6th Street to city hall.

A **motion** was made by Mayor Seitz and seconded by David Prechtel to grant the Jasper Chamber of Commerce and the Greater Downtown Jasper Business Association permission to use the streets for the carriage rides. Motion carried 3-0.

CLOSE BIDS

City Attorney Renee Kabrick said the board needed to close the acceptance of bids for the 2016 combination sewer cleaner truck.

A motion was made by Mayor Seitz and seconded by Timothy Bell to close the acceptance of bids. Motion carried 3-0.

CITY HALL REPAIR ROOF QUOTES

City Engineer Chad Hurm requested permission to seek quotes to repair the roof of city hall.

A motion was made by Mayor Seitz and seconded by Timothy Bell to permit the city engineer to seek quotes. Motion carried 3-0.

City Attorney Renee Kabrick said because of the estimated dollar amount for the repair it is not necessary to seek permission to get quotes he just needed to contact the vendors for a quote.

Hurm said he asked Streicher Construction, Hedinger Roofing, and Schmidt Contracting to submit a quote to repair the roof at city hall.

Kabrick then opened the following quotes.

| | |
|---------------------|------------|
| Hedinger Roofing | \$5,900.00 |
| Schmidt Contracting | \$5,500.00 |

Hurm recommended accepting the low quote.

A motion was made by Mayor Seitz and seconded by David Prechtel to proceed with the recommendation of the city engineer and accept the low quote submitted by Schmidt Contracting for \$5,500.00. Motion carried 3-0.

WARRANTY BOND

City Engineer Chad Hurm asked the board to release a warranty bond for West View Estates II, Streicher Construction developer.

A motion was made by Timothy Bell and seconded by David Prechtel to release the warranty bond for West View Estates II, Streicher Construction developer. Motion carried 3-0.

PERFORMANCE BOND

City Engineer Chad Hurm asked permission to release the \$10,000 performance bond for the Lake View subdivision, Lenny and Nancy Marks developer. He said the work is done and inspected.

A motion was made by David Prechtel and seconded by Timothy Bell to release the performance bond for Lenny and Nancy Marks. Motion carried 3-0.

MODIFICATIONS TO THE STANDARDS MANUAL

City Engineer Chad Hurm said the engineering and street departments discussed some modifications that need to be made to the standards manual. He said they recommend adding a new section about horizontal directional boring. He also said they would like to change other items. He then reviewed those items.

RECOMMENDED CHANGES TO DESIGN/STANDARDS

1. When requiring a sub-surface drain in easements, require a 6" minimum cleanout be installed at each lot corner or 150 feet for locating and inspection purposes. (With solid lid) This will require a "T" fitting allowing a push camera, push rod or cleaning attachment to work both directions from the cleanout.
2. Insert "MAXIMUM" for 1 1/2" driveway lip (entrance).
3. Do we want to include EJ6488 along with EJ6489 under Ditch Grate for Side & Rear Yard
4. Remove "1/2" Performed Expansion Joint Material at all P.C. & P.T. of curb radius & maximum spacing at tangent sections = 90'
5. Modify asphalt patching detail to reflect 1 1/2 " surface and 3" base lifts to match the new paving requirements.

A motion was made by Mayor Seitz and seconded by Timothy Bell to adopt the modifications as presented this morning. Motion carried 3-0.

MILL WALL

City Engineer Chad Hurm asked permission to put together quote packets to clean up the river by pulling out the stones by the mill wall.

A motion was made by Mayor Seitz and seconded by Timothy Bell to give the city engineer permission to contact contractors to pull stones out of the river. Motion carried 3-0.

LABYRINTH PROJECT

City Engineer Chad Hurm said the pavers and sidewalk are in for the labyrinth project. They are working on the landscaping and seeding. He said Mr. Gramelspacher found funding for sod instead of seeding. Hurm said he will have a change order for this.

A motion was made by David Prechtel and seconded by Mayor Seitz that if there is no additional cost to the City then okay the change. Motion carried 3-0.

EASEMENT

City Engineer said there is a retention basin on the Camp Carnes property. He asked the City to have a 125 ft by 125 ft easement go to Idlewild Lake. City Attorney Renee Kabrick said the City would be giving a private easement to Idlewild Lake Incorporated to maintain a drainage basin.

A motion was made by Mayor Seitz and seconded by David Prechtel to enter into a private easement with Idlewild Lake at Camp Carnes for maintenance of a basin. Motion carried 3-0.

QUOTES FOR CRUSHING CONCRETE

At the October 27, 2015 meeting the quote submitted by Innovative Crushing and Aggregate Inc for crushing concrete was accepted pending review.

Street Commissioner Raymond Eckerle said the quote met the specifications.

WHEEL BALANCER QUOTES

Street Commissioner Raymond Eckerle presented the following quotes for a Coats 1150 wheel balancer for the street department.

| | |
|-----------|----------------------|
| \$5100.00 | Pfaff Tools Inc |
| \$4319.00 | Toy's Auto Parts |
| \$4235.00 | Hoosier Bandag Inc |
| \$4150.00 | Eckert's Tech Supply |

Eckerle recommended accepting the low quote submitted by Eckert's Tech Supply for \$4150.00.

A motion was made by David Prechtel and seconded by Timothy Bell to approve the purchase of a Coats 1150 wheel balancer from Eckert's Tech Supply for \$4150.00. Motion carried 3-0.

REPLACE LABORER

Street Commissioner Raymond Eckerle asked permission to replace a laborer at the street department that resigned.

A motion was made by Timothy Bell and seconded by David Prechtel to open the hiring process to replace a laborer. Motion carried 3-0.

SEWER CLEANER TRUCK BIDS

Bids were sought for a 2016 combination sewer cleaner truck less the trade in of a 2005 Vactor 2110 Sewer Jet Truck. A notice was published in the Herald on October 19 and 26, 2015. City Attorney Renee Kabrick opened the following bids.

No bid per a letter submitted by Best Equipment Co Inc

Jack Doheny Companies Inc
\$377,815.00 base bid
-72,000.00 trade in allowance
\$305,815.00 net bid amount

Eckerle recommended awarding the bid as long as it meets the specifications.

A motion was made by Mayor Seitz and seconded by David Prechtel to award Jack Doheny Companies Inc the bid for a net amount of \$305,815.00 pending review of the bid. Motion carried 3-0.

STREET CLOSURE

Mayor Seitz reported that in between meetings, he gave approval to close 13th Street by the Legion.

POLICE OFFICER RETIRING

Police Chief J. Michael Bennett said he received a letter from Officer Rick Chambers stating he will retire from the Jasper Police Department effective February 4, 2016. Bennett asked permission to hire an officer to replace Chambers.

A motion was made by Mayor Seitz and seconded by David Prechtel to accept the resignation of Detective Chambers. Motion carried 3-0.

Thereafter, a motion was made by David Prechtel and seconded by Timothy Bell to approve the hiring process for one officer to replace Chambers. Motion carried 3-0.

TELECOMMUNICATOR

Police Chief J. Michael Bennett recommended giving a conditional offer of employment for the telecommunicator position to Rebecca Hutton and keep the other three applicants on a list for two years.

A motion was made by Mayor Seitz and seconded by David Prechtel to authorize the personnel director to administer a conditional offer of employment to Rebecca Hutton for the position of probationary telecommunicator with the Jasper Police Department and keep the remaining applicants for the probationary telecommunicator position on an active eligibility list for twenty-four months; this

position will become effective after all conditions of the conditional offer of employment have been met. Motion carried 3-0.

COPS FOR KIDS PROGRAM

Police Chief J. Michael Bennett expressed his appreciation to the public for the donations received for the Cops for Kids program.

ADJOURNMENT. There being no further business to come before the board, a motion was made by David Prechtel and seconded by Timothy Bell to adjourn the meeting. The motion carried 3-0 and the meeting adjourned at 8:48 a.m.

The minutes were hereby approved _____ with X without corrections or clarification this 24th day of November, 2015.

Mayor Terry Seitz
Presiding Officer

Attest:

Juanita S. Boehm, Clerk-Treasurer